

**MINISTRY OF COMMUNITY DEVELOPMENT, GENDER, WOMEN AND SPECIAL GROUPS****CDTIs AND CDTTIs ALMANAC FOR ACADEMIC YEAR 2024/2025****(DRAFT)**

<b>S/N</b>	<b>ACTIVITY</b>	<b>DATE</b>
1.	Annual Evaluation Meeting	25 <sup>th</sup> September– 06 <sup>th</sup> October, 2024
2.	Opening of the Institutes	07 <sup>th</sup> October,2024
3.	Online transfers of Continuing students	07 <sup>th</sup> October – 25 <sup>th</sup> October,2024
4.	Online Registration of students reported for studies	07 <sup>th</sup> October – 30 <sup>th</sup> November,2024
5.	Commencement of studies	14 <sup>th</sup> October,2024
6.	Orientation week for new academic year	24 <sup>th</sup> – 25 <sup>th</sup> October,2024
7.	Online Updating and registration of lists of technical teachers in NACTVET Database	1 <sup>st</sup> – 30 <sup>th</sup> November,2024
8.	Payment of NACTE Quality Assurance Fees	1 <sup>st</sup> – 30 <sup>th</sup> November,2024
9.	CDTIs & CDTTIs Graduation Ceremony	25 <sup>th</sup> November – 15 <sup>th</sup> December,2024
10.	Academic officers meeting	04 <sup>th</sup> – 08 <sup>th</sup> November,2024
11.	Test one for CDTIs and CDTTIs	11 <sup>th</sup> – 15 <sup>th</sup> November ,2024
12.	Submission of First Semester Tentative Questions to Chief Examination Officer	05 <sup>th</sup> – 07 <sup>th</sup> November,2024
13.	Institute Examination Committee meeting	08 <sup>th</sup> – 12 <sup>th</sup> November,2024
14.	End of Submission of First Semester Tentative Questions to the Ministry.	15 <sup>th</sup> November,2024
15.	Moderation of End of First Semester Examinations	18 <sup>th</sup> November – 06 <sup>th</sup> December,2024
16.	College Baraza for CDTTIs & CDTIs	01 <sup>st</sup> - 06 <sup>th</sup> December,2024
17.	Institute Advisory Board	09 <sup>th</sup> – 13 <sup>th</sup> December,2024
18.	Preparation of Institute Budget for financial year 2024/2025	10 <sup>th</sup> – 17 <sup>th</sup> December,2024
19.	CDTIs and CDTTIs Exhibitions and Innovation week	16 <sup>th</sup> – 19 <sup>th</sup> December,2024
20.	Test two for CDTIs and CDTTIs	06 <sup>th</sup> – 10 <sup>th</sup> January,2025
21.	End of Submission of Continuous Assessment to Chief Examination Officer.	17 <sup>th</sup> January,2025

22.	Institute Examination Committee meeting for compilation of Continuous assessment	18 <sup>th</sup> -19 <sup>th</sup> January,2025
23.	Commencement of First Semester Examinations	27 <sup>th</sup> January,2025
24.	Supervision and Inspection of CDTIs and CDTTIs on Examination activities	27 <sup>th</sup> January – 07 <sup>th</sup> February,2025
25.	End of First Semester Examinations	07 <sup>th</sup> February,2025
26.	Marking and Compilation of First Semester Examination Results	10 <sup>th</sup> - 24 <sup>th</sup> February,2025
27.	Commencement of NTA level 4 & 5 Field Practical Training and Field Research NTA Level 6 for CDTIs	10 <sup>th</sup> February,2025
28.	Submission of Examination Scripts and Results to the Ministry.	28 <sup>th</sup> February ,2025
29.	External marking of First semester Examinations	01 <sup>st</sup> – 04 <sup>th</sup> March,2025
30.	Ministerial Examination Committee Meeting	07 <sup>th</sup> - 08 <sup>th</sup> March, 2025
31.	Commencement of Second Semester Classes for CDTTIs	03 <sup>rd</sup> March,2025
32.	Ministerial Examination Board Meeting and Declaration of First Semester Examination Results.	11 <sup>th</sup> March,2025
33.	Uploading First Semester Examination Results 2024/2025 and Submission of Hardcopy of Results to NACTVET	12 <sup>th</sup> March – 23 <sup>rd</sup> May ,2025
34.	Verification of Uploaded Examination Results to NACTVET	12 <sup>th</sup> March – 23 <sup>rd</sup> May,2025
35.	Updating Admission Guidebook for 2024/2025 Academic Year	1 <sup>st</sup> – 15 <sup>th</sup> April,2025
36.	First Semester Supplementary and Special Examinations	03 <sup>rd</sup> – 11 <sup>th</sup> April,2025
37.	Principal, Academic/Admission officers meeting	16 <sup>th</sup> – 20 <sup>th</sup> April,2025
38.	Test One for CDTTIs	08 <sup>th</sup> – 11 <sup>th</sup> April,2025
39.	End of Field Research NTA Level 6 for CDTIs	04 <sup>th</sup> April,2025

40.	End of Field Practical Training NTA Level 4 & 5 for CDTIs	18 <sup>th</sup> April,2025
41.	Commencement of Second Semester Classes for CDTIs	28 <sup>th</sup> April, 2025
42.	Capacity Building to Admissions and Examination officers on admission and examination matters	5 <sup>th</sup> – 28 <sup>th</sup> May,2025
43.	Submission of Second Semester Tentative Questions to Chief Examination Officer.	28 <sup>th</sup> April – 02 <sup>nd</sup> May ,2025
44.	The 3 <sup>rd</sup> NACTVET Exhibitions	15 <sup>th</sup> – 21 <sup>st</sup> May,2025
45.	College Baraza for CDTTIs & CDTIs	15 <sup>th</sup> – 19 <sup>th</sup> May,2025
46.	Institute Examination Committee meeting	02 <sup>nd</sup> – 07 <sup>th</sup> May,2025
47.	Institute Advisory Board Meeting	27 <sup>th</sup> -31 <sup>st</sup> May, 2025
48.	Submission of Second Semester Tentative Questions to Ministry.	09 <sup>th</sup> May,2025
49.	Moderation of End of Second Semester Examinations	12 <sup>th</sup> -30 <sup>th</sup> May,2025
50.	Principals meeting	22 <sup>nd</sup> – 25 <sup>th</sup> May,2025
51.	Opening of Admissions for 2025/2026 Academic Year	28 <sup>th</sup> May,2025
52.	Receiving Applications for September/October 2025/2026 Academic Year	18 <sup>th</sup> May – 15 <sup>th</sup> September,2025
53.	Test two for CDTTIs	05 <sup>th</sup> – 09 <sup>th</sup> May,2025
54.	CDTIs and CDTTIs Exhibitions and Innovation week	05 <sup>th</sup> – 09 <sup>th</sup> June,2025
55.	Test one for CDTIs	19 <sup>th</sup> – 23 <sup>rd</sup> May,2025
56.	Test Two for CDTIs	09 <sup>th</sup> – 13 <sup>th</sup> June,2025
57.	End of Submission of Continuous Assessment to Chief Examinations Officer.	18 <sup>th</sup> June,2025
58.	Institute Examination Committee meeting for compilation of Continuous assessment	18 <sup>th</sup> June,2025
59.	Commencement of Second Semester examinations	23 <sup>rd</sup> June,2025

60.	International Business Exhibitions (Sabasaba)	01 <sup>st</sup> – 7 <sup>th</sup> July,2025
61.	Supervision and Inspection of CDTIs and CDTTIs	24 <sup>th</sup> June – 04 <sup>th</sup> July, 2025
62.	End of Second Semester Examinations	04 <sup>th</sup> July,2025
63.	Marking and Compilation of Second Semester Examinations Results	07 <sup>th</sup> – 21 <sup>st</sup> July,2025
64.	Commencement of Industrial Practical Training NTA level 4&5 for CDTTIs.	21 <sup>st</sup> July,2025
65.	Nane Nane Exhibitions	01 <sup>st</sup> – 08 <sup>th</sup> August,2025
66.	Submission of Examination Scripts and Results to the Ministry.	25 <sup>th</sup> July ,2025
67.	External marking of Second semester Examinations	26 <sup>th</sup> – 29 <sup>th</sup> July ,2025
68.	Ministerial Examination Committee Meeting	01 <sup>st</sup> – 02 <sup>nd</sup> august,2025
69.	Ministerial Examination Board Meeting and Declaration of Results	05 <sup>th</sup> August,2025
70.	Uploading Semester Two 2024/2025 Examination Results and Submission of Hardcopy of Results to NACTVET	07 <sup>th</sup> August – 30 <sup>th</sup> September,2025
71.	Second Semester Supplementary and Special Examinations	25 <sup>th</sup> – 29 <sup>th</sup> August,2025
72.	End of Industrial Practical Training - NTA Level 4&5 for CDTTIs.	12 <sup>th</sup> September,2025
73.	Submission of Industrial Practical Training Logbook and Report for NTA Level 4 & 5 CDTTIs	15 <sup>th</sup> September,2025